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## **JOB POSTING**

### **Distribution Center Associate – WEST\* (Full-Time)**

*\* This position is for our Weatherford, TX location*

#### **Mission**

Empowering communities to eliminate hunger by providing food, education and resources through innovation and collaboration.

#### **Summary**

Provide general warehouse functions, including freezer and cooler functions, order-pulling, replenishment, volunteer center duties and cleaning duties as needed.

#### **Responsibilities**

- Accurately pulling orders using RF Scanners
- Receiving and Shipping product
- Assist in cycle counts and replenishment
- Properly locating and storing of product in the distribution center
- Keep work areas clean and organized, remove trash, recycle cardboard and promote overall cleanliness and inspection readiness
- Interface with volunteers and agency personnel as needed with exceptional customer service

#### **Requirements**

- Experience with warehouse operations and safety procedures and use of electric pallet jacks, sit-down forklifts and stand-up reach trucks
- Food Industry experience a plus
- Work well with others; function as a team player; accept supervision
- Demonstrate initiative, strong work ethic, problem-solving skills, sound judgement
- Ability to perform basic math calculations
- Speak, read and write English
- Must be able to tolerate varied temperatures and lift 50 pounds
- Shift availability: Monday-Friday 6a-6p (times may vary depending on work area assigned)

#### **Benefits**

- 3 weeks PTO + 3 weeks of Holiday per year
- 90% employer paid health insurance (individual coverage)
- 100% employer paid dental, basic life insurance, short and long term disability
- 4% contribution to retirement plan after one year of service + 3% employer match

#### **How to Apply**

Please include a cover letter outlining recent experience with your resume and submit to [Jobs@tafb.org](mailto:Jobs@tafb.org)

Tarrant Area Food Bank is an Equal Opportunity Employer. Drug testing is required.

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